

Interim Project Leader Supply Chain (6 months (temporary position))

Start Date: asap

We are seeking a proactive and hands-on Interim Project Leader to support several key internal projects within Procurement and Supply Chain. This is a dynamic 6-month role ideal for someone who thrives in a practical, collaborative environment and enjoys working across multiple teams.

Role Overview

As our Interim Project Leader, you will directly report to the Finance, ICT, and Supply Chain Manager. Your primary responsibility will be managing and implementing several key projects aimed at streamlining internal processes and improving operational efficiency. You will work closely with the Storeroom Supervisor, Management Team (MT), and Finance department employees.

Key Responsibilities

- **Implementation of Purchase & Stock Management in AFAS**
 - Lead the transition to AFAS for purchasing and inventory management.
 - Inventory analysis and establish standard assortment
 - Provide hands-on guidance to the Storeroom Supervisor and relevant team members.
- **Introduction of Internal Purchase Procedure**
 - Develop, document, and (re) implement clear internal purchasing procedures.
 - Coordinate closely with the Storeroom Supervisor to ensure smooth integration.
- **Investment Budget Support**
 - Assist the Management Team (MT) in defining clear requirements for budgeted investments
 - Monitor progress on orders and proactively follow up to ensure timely execution within budget parameters.

Your profile:

- Bachelor's degree in Supply Chain Management, Logistics, Business Administration, Operations Management, or a related field.
- Proven experience managing projects
- Familiarity with AFAS software or similar ERP systems is preferred.
- Strong organizational skills with a practical, hands-on mentality.
- Clear communicator who can effectively coordinate between different departments.
- Able to quickly adapt to new environments and processes.

About St. Eustatius Health Care Foundation

The St. Eustatius Health Care Foundation (SEHCF) manages the island's premier and only medical facility. Our dedicated team of 65 professionals includes nurses, doctors, supporting administrative staff, a midwife, a physiotherapist, a gynecologist, and specialized Practice Nurses for chronic care, ensuring comprehensive primary care services for our community.

At SEHCF, our commitment to excellence is reflected in our diverse range of healthcare services. From outpatient services featuring general practitioner care and visiting specialists to community

(home) care, emergency response, inpatient care, physiotherapy, and advanced diagnostic services in our laboratory and X-Ray departments. In short, we deliver primary care+. We work hard every day to be a good primary care + medical center, continually enhancing the quality of care for the local population.

We work closely with various stakeholders in our daily operations. For elective specialist care and emergency referrals we maintain strong partnerships with medical centers in St. Maarten and hospitals in Bonaire and Curaçao. Additionally, we work closely with key stakeholders, including the Ministry of Health, Welfare, and Sport and local public health organizations like GGD and GGZ.

What we offer

- A dynamic role with meaningful impact across multiple departments.
- Opportunity to lead critical projects that enhance organizational efficiency.
- Collaborative environment where your practical approach is valued.
- The chance to work in a vibrant environment on Sint Eustatius, contributing to impactful projects that shape local operations.

If you are an organized professional who thrives in dynamic settings and enjoys rolling up your sleeves to get things done, we encourage you to apply for this exciting interim role.

Interested?

We invite you to submit your resume with a cover letter, copies of your diplomas and certificates, and two references to SEHCF to Mr. Bart Dieben, Manager Finance, Supply Chain & ICT, via email: hr@sehcf.org and cc: bart.dieben@sehcf.org.

Closing date: April 15, 2025

